

FAX RESERVATION FORM

TO: Groups Services CoOrdinator
Hotel Sofitel Melbourne

FACSIMILE: 03 9650 4261
TELEPHONE: 03 9653 0000

CONFERENCE: **Autonomous Agents and Multi Agent Systems Conference**

DATES: Monday 14 – Friday 18 July 2003

ROOM PREFERENCE *(please circle):*

Single / Double / Twin
Smoking / Non smoking

Please select your requested room type by marking the appropriate category.

Sofitel King Room \$230.00 per room, per night (room only), inclusive of GST,

Other accommodation rooms available on request.

Rates are quoted on room only basis.

Please note bookings must be received by 14 July 2003. All bookings made after this date are subject to availability and are available on a request basis only.

Rates are in Australian Dollars. This rate is only valid via bookings received by fax.

ARRIVAL DATE / TIME: _____
(Check in is from 2:00 pm and check out is by 11:00 am. Include flight details if applicable).

DEPARTURE DATE / TIME: _____

YOUR NAME: _____

COMPANY / ADDRESS DETAILS: _____

TEL () _____ FAX () _____
Please ensure your fax number is stated if you would like confirmation of your reservation returned.

CREDIT CARD DETAILS (required to guarantee reservation):

TYPE: _____ No: _____

NAME: _____ EXP DATE: _____

SIGNATURE: _____
Cancellation policy is 7 days prior to arrival. Please note if booking is not cancelled, a cancellation fee of equivalent to all main conference nights will incur. All No Shows will also be charged for all main conference nights
All bookings must be supplied with a credit card to guarantee and confirm reservation.

Hotel Sofitel Melbourne will confirm your reservation by return fax.